

**TOWN OF ST. LEO**  
**REGULAR COMMISSION MEETING**  
**November 08, 2010**  
**7:00 PM**

**OPENING** – Mayor Hamilton

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Mayor Hamilton

**ROLL CALL** Donna DeWitt, O.S.B. – Mayor Pro Tem  
Richard Christmas – Commissioner  
William Hamilton, - Mayor  
John “Jack” Gardner – Commissioner  
Robert Courtney – Commissioner

**STAFF** Joan Miller - Town Clerk  
Patty Petruff – Attorney

**ATTENDEES**  
Eddie Kenny – Director of Alumni Relations, SLU  
James Adcock - TECO

**MINUTES** **MOTION: TO APPROVE THE MINUTES OF THE COMMISSION MEETING ON OCTOBER 11, 2010.**  
**MOTION BY:** Commissioner Christmas  
**SECOND:** Commissioner Gardner  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**EXPENSES AND BUDGET REVIEW**  
**MOTION: TO ACCEPT FINANCIAL REPORT DATED NOVEMBER 08, 2010.**  
**MOTION BY:** Commissioner Christmas  
**SECOND:** Commissioner DeWitt  
Discussion  
**VOTE:** Unanimous for Approval, 5/0

James Hallett, O.S.B. sent a letter of concern dated November 2, 2010, regarding concern of needing to amend the 09-10 fiscal year budget by resolution. Accountant John Henson and Auditor Brian Williams were each contacted for their opinion. Both agreed that no action by the commission was required in this situation.

**MAYORS REPORT**

**SLU FIREWORKS PERMIT REQUEST**

Eddie Kenny, Director of SLU Alumni Affairs, requested permission for a fireworks display to be held on Thursday, November 11, 2010. All required permits have been submitted and the Fire Inspection/Review fee was paid to the Town. The commission approved this request.

**SPECIAL EVENTS ORDINANCE AND APPLICATION DISCUSSION**

From time to time a special event or temporary use request is made. A line item is already in place regarding fire inspections fees for this purpose. Some events may include parades, the blocking off of streets for temporary purposes, foot races, concerts and fireworks displays, tents, vendors, food and alcohol. An application has already been drafted and Attorney Petruff was directed to draft an ordinance for consideration.

**PER DIEM REIMBURSEMENT**

Clerk Miller asked for guidelines to be used when reimbursing staff and commissioners for out of pocket expenses incurred while attending conferences.

The commission decided that a flat rate of \$50.00 per day as an acceptable amount for food and alcoholic beverages would not be reimbursed.

**TOWN LAWN SERVICE**

The present contract is being reviewed to see if there is any opportunity to reduce this line item expenditure.

**COMMISSION REPORT** - none

**PLANNER REPORT** - none

**ATTORNEY REPORT**

**ANIMAL CONTROL**

Attorney Petruff noted that a verbal animal control agreement had been reached with Pasco County. The Pasco County tax roll was used to determine the correct number of households and the correct per capita number to be used to determine the charge to the town for annual contract. A reduction (of students) from the per capita number used by Dan Johnson will significantly lower the annual rate. The Town is looking forward to receiving a letter of agreement from the County.

**SOLID WASTE** The Central Carting Contract is not an exclusive contract. Waste Management serves Saint Leo University and they have been encouraged to enter into a non exclusive solid waste agreement with the Town. To date, they have offered to pay \$1,000 lump sum to pay for the number of years that they have done business in the Town without a contract and a

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5% franchise fee from this time forward. Attorney Petruff further suggested that all solid waste agreements within the town end at the same time. The commission directed the attorney have an executed agreement with Waste Management ready for adoption at the December meeting.

Discussion continued regarding the garbage dumpsters and toters. Our current agreement with Central Carting does not speak specifically about the Town paying for the dumpsters at the Saint Leo Abbey and Holy Name Monastery. Some options that can be taken are, the institutions should be billed directly by Central Carting, or a letter be written by the Town to the institutions requesting reimbursement monthly, or the Town could continue to pay for the dumpsters (not suggested). Commissioner Christmas said that originally the trash service was offered to all residents of St. Leo, and the decision was not intended to differentiate where they live. The Abbey and Monastery will be contacted by Commissioner DeWitt and Mayor Hamilton to discuss the possibility of downsizing the dumpsters to toters.

**POMPANIC AGREEMENT**

San Antonio attorney, Gerald Buhr, is reviewing the Interlocal agreement discussed earlier this year.

**CLERKS NOTES**

The first Public Hearing regarding the Land Development Code changes will be December 13<sup>th</sup> at 7 PM

**OLD BUSINESS**

**CAPITAL IMPROVEMENT IDEAS**

- \*Town Hall Sign – no report
- \* Commissioner Gardner will contact FDOT about the lighting requirements and a sidewalk along SR52

**DEMOLITION** Kerry Barnett completed a report on the condition of the Midili structure located in the Business Zoning District on the corner of SR52 and Pompanic.

**MATURING CERTIFICATES OF DEPOSIT**

The Police Education Fund CD and a Center State Bank CD will be maturing on the 18<sup>th</sup> and 23<sup>rd</sup> of this month. Local banks have been contacted for their best rates. The First National Bank of Pasco has the highest rates to date for all Town Investments. Commissioner Courtney reminded the commission that bank rating should be considered.

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**MOTION: DIRECT MAYOR HAMILTON TO REINVEST THE TWO MATURING CDS AT THE FIRST NATIONAL BANK OF PASCO, DADE CITY, INTO TWO 24 MONTH CERTIFICATES OF DEPOSIT.**

Discussion.

<b>MOTION BY:</b>	Commissioner Christmas
<b>SECOND BY:</b>	Commissioner Gardner
<b>VOTE:</b>	Unanimous for Approval, 5/0

**ADJOURNMENT**

**MOTION: TO ADJOURN MEETING AT 8:30 P.M.**

<b>MOTION BY:</b>	Commissioner DeWitt
<b>SECOND BY:</b>	Commissioner Christmas
<b>VOTE:</b>	Unanimous for Approval, 5/0

Respectfully, Joan Miller, C.M.C.